

Attendees:

✓	Greg Lakes, Chair	✓	J.O. Strunk (Hap)
✓	Jonathan Rideout	✓	Danny Percell
✓	Ronald Raymond	✓	Christi Moffet, Executive Director
✓	Todd Van Beck, Guest		

**Board Meeting**

All votes unanimous unless otherwise stated

Agenda Item	Motion	2 <sup>nd</sup>	Discussion	Status	Followup
Call to Order	Lakes				
Minutes Review—July 13 <sup>th</sup>	Strunk	Rideout		<b>Approved</b>	Office
Potential Examinees	Strunk	Percell		<b>Approved</b>	Officed

Applicant	Type	Funeral Home	City	App Ended
Gabriel Lloyd Burchell	FDE	Magoffin County FH	Salyersville	5/1/2021
Erin Outlaw Bevins	FDE	Chambers & Grubbs FH	Independence	7/14/2021
Darrick Lee Herndon	FD	Byrn FH	Mayfield	8/14/2021
Megan N. Kolley	FDE	Brown FH	Elizabethtown	8/11/2021
Rober Major	E	Strong FH	Hickman	Licensed 2018
Noah Middendorf	FD	Middendorf FH	Fort Wright	8/14/2021
Heather Terry	FD	Cooper FH	Alexandria	8/14/2021
Jerry Radford Llewellyn II	FD	TN	Jellico TN	Licensed 1998

Apprenticeship Induction				Approved	Office
Request for Executive Session	Rideout	Percell	<i>Pursuant to KRS 61.810(1)(c), (f), and (j) to discuss issues that might lead to the appointment, dismissal or discipline of an individual; deliberations of judicial or quasi-judicial bodies involving individual adjudications that may lead to discipline</i>		

<b>Out of Executive Session</b>	Percell	Rideout			
<b>Dual</b> <ul style="list-style-type: none"> <li>• Kaite Caudill, TIES, Louisville</li> <li>• Cari Donithan, KMS, Lexington</li> <li>• Wesley Manning, Rominger FH, Manchester</li> <li>• Lauren Searcy, Newcomer FH, Ft. Thomas</li> </ul> <b>FD only</b> <ul style="list-style-type: none"> <li>• Jarod Johnson, Walden FH, Perryville</li> <li>• CaSandra Sue Morehead, Lindsey FH, Paducah</li> <li>• Laura Wagner, Highlands, Louisville</li> </ul>	Strunk	Percell	Mr. Lakes and Mr. Rideout addressed the apprentices and supervisors with highlights of apprenticeship.  All supervisors and apprentices were present via zoom.		
<b>Executive Director Report</b>				Approved	Moffett
Legal RFP The RFP has been filed and will be available for applications through 9/24			Goal is to secure contract with attorney by 10/1/21		
Thentia—system testing to begin 9/20					Office
Regulations—Emergency Regs are before LRCommittee today. Ordinary in October					
Licensee—requested refund due to death			Board requested refund be issued		Office

<p>Establishments</p> <ul style="list-style-type: none"> <li>• Lewis &amp; Abner— Goodman new manager</li> <li>• Adams Hill-no response for license</li> <li>• Evans Monument— consideration (2 businesses/one building)</li> <li>• Pearsons—new owner effective 9/1/2021; requested documentation</li> </ul>			<p>Mr. Lakes will contact to encourage license to be turned in.</p> <p>Mr. Percell and Mr. Raymond will inspect</p> <p>Mr. Percell and Mr. Raymond will inspect</p>		<p>Lakes</p> <p>Percell &amp; Raymond</p> <p>Percell &amp; Raymond</p>
<p>Inspector position— Human Resources has indicated that KRS 316.260 states we shall have an inspector</p>			<p>Requested attorney be prepared to address at Oct. meeting</p>		<p>Office</p>
<p>Exam rewrite—Mr. Van Beck discussed the following with the Board:</p> <ul style="list-style-type: none"> <li>• Project Update</li> <li>• Funeral Service philosophy guiding composition</li> <li>• Mission &amp; Ministry in attitude re: project</li> <li>• Hopes &amp; dreams of student candidates</li> <li>• Academic Concept</li> <li>• Content of examinations</li> <li>• Rationale for approach</li> <li>• Professional standards</li> <li>• Example of sample questions;</li> </ul>			<p>Mr. Van Beck: Exams are complete; they are 200 questions each for FD and E. 50 for legal with a pool of 200; they are all multiple choice.</p> <p>Guiding principle in exam creation to be fair and equitable taken from mission and ministry.</p> <p>Final proof by end of month. You have an issue of 10% - top find a way to pass; 80% in middle = maintainers and; 10% bottom. The test weeds out the bottom 10%; is fair and judicious to the middle 80%. The test reflects minimal knowledge in FDE and KY laws that reflects the reality of ordinary care on an ordinary day, in an ordinary funeral home. No surprises but some challenges.</p>		

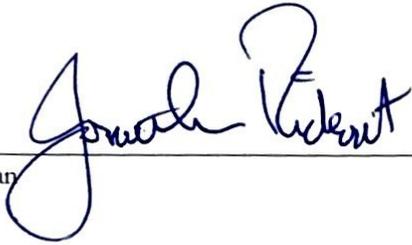
<p>scenario questions</p> <ul style="list-style-type: none"> <li>• KY Law Exam</li> <li>• Transport Course</li> <li>• Oral Exams</li> <li>• Exam review by FDAK</li> <li>• Importance of neutrality</li> </ul>		<p>Has provided a sample of the exam's 20 scenario questions.</p> <p>KY Laws – 200 questions, he believes that the Law exam stands on it's own. Will create 4 separate 50 question exams.</p> <p>Oral Exams – all orals might require some reformation to focus on ethics. This would give the examiner insight to the examinees.</p> <p>FDAK review – he expressed concern that there are 222 pages; they take 4 hours to go through it. He recommends it is tightened up, expand the time or not do it. He has spoken to Mr. Fogle regarding his concerns.</p> <p>Mr. Van Beck expressed the importance of neutrality in the project. He recommends utilizing a 3<sup>rd</sup> party to grade the exams. He offered the option to run them through his office and he could send the results back to the office for notification.</p> <p>Mr. Strunk asked how many of the questions come from the FD Compend.</p> <p>Mr. Van Beck: the burden of preparation for the exam are the mortuary schools. The compend is legal ease. The exam is in line with the American Board of Educators.</p> <p>Mr. Lakes asked about the content of the oral exam.</p> <p>Mr. Van Beck: The issue in asking technical questions does not allow for interpretation. He is creating ethical situations that can be graded: good better best. Asked 5 scenario questions and</p>		
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			<p>they answer better or best on all 5 you have rubrics to provide data.</p> <p>Mr. Van Beck commented that we have confused the license with the learners permit. The issue of embalming competency is on the shoulders of the supervisor.</p> <p>Mr. Percell commented that there are difference in traditions that our mortuary schools are not teaching i.e. in African American FH.</p> <p>Mr. Van Beck agreed. This issue needs to be brought to the attention of the American Board as they set direction for curriculum.</p> <p>In the FD section on the exam, there are LGBTQ, Buddhist, etc, because it is in the American Board curriculum. There is a great book called “The African American Way of Death” that is a great guide but it is not part of the curriculum.</p> <p>Mr. Moffett suggested that maybe we could use the book as a Book Report Source.</p> <p>Mr. Rideout expressed concern that the compend and their supervisor is the only resource that non-schooled FD has.</p> <p>Mr. Van Beck recommends the Commonwealth have its own stand-alone law exam. Cremation, preneed, composition of the board...provide plenty of content. He is finishing the law study compend. It will be a great resource to make available to the examinees. It includes FTC, CE, and laws. Will require legal review.</p>		
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			<p>Mr. Van Beck sees an opportunity for the Board to create a mentorship course to ensure mentors understand what is required. It would be a win win in that the mentor gets education and CE's for it.</p> <p>Surface Transportation course covers KY state law, OSHA, and 1<sup>st</sup> call etiquette. It will conclude with a quiz and be an hour in duration. The content will be in Powerpoint.</p> <p>Mr. Rideout will prepared to teach it in October.</p>		
Finances As of 8/10/21			<p>Emars CB \$468,125.48 PNC <u>\$22,665.54</u> \$490,791.02</p>		
Budget Cycle – due Nov 1; training					
Tommy Miller- #5644 – Requesting renewal without CE's			<p>Last renewal = 2019 No CE's since 2018 Back in KY wants to renew but doesn't have the funding for CE – 45 years in the business requested exemption. No answer was determined.</p> <p>This sparked discussion on the interpretation of KRS 316.131 that states: “your license may be restated when applicants pays all back dues and fees; and provide proof that the applicant has met all the cumulative continuing education requirements for the period during which the license was expired, and is able to practice funeral directing with reasonable competence. The board may require the person to pass an examination to determine competency.</p> <p>Requested legal counsel review and offer opinion.</p>		
Adjournment	Strunk	Rideout			

Signed,

Chairman

A handwritten signature in blue ink, appearing to read "Joseph P. Kent", is written over a horizontal line. The signature is cursive and stylized.